



The Institution of Electronics

Founded 1930

Incorporated 1935

**12 Bentfield Close
Higher Bebington**

Wirral

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Dear Member,

OUR 2009 ANNUAL GENERAL MEETING

The 2009 Annual General Meeting of the Institution of Electronics will commence at 3.00 pm on Saturday 30th January 2010, at the Holiday Inn Ellesmere Port, Centre Island, Waterways, Lower Mersey Street, Ellesmere Port, South Wirral, Cheshire CH65 2AL. Telephone number 0151 356 8111. In the event that a quorum is not present at this meeting, it will be deferred until 3.00 pm on Saturday 6th February 2010 to be held at the Registered Office, 12 Bentfield Close, Higher Bebington Wirral CH63 8NB.

All Corporate Members (viz. Fellows, Members, and Associate Members) who are not in arrears with any subscriptions or sum payable by them to the Institution will be entitled to be present and to vote at the Meeting. Such Corporate Members in full benefit who are unable to attend the Meeting in person may appoint another Corporate Member (who is known to be attending the Meeting) as their Proxy to vote on their behalf at the Meeting - provided that the appropriate Proxy Form is received at the registered office not later than 3.00 pm on Thursday 28th January 2010.

Non-Corporate members (viz. Companions, Associates, Affiliates, Students and Corporate Sponsors) are welcome to attend the AGM and to participate in the Open Forum immediately following the AGM.

The following is the

AGENDA FOR THE MEETING

1. The Notice Convening the Meeting.
2. The Minutes of the last Annual General Meeting.
3. The Report of Council, Balance Sheet, Income & Expenditure Accounts, and Accountant's Report for the year ending 5th April 2009.
4. The Appointment of Accountants to hold office until the conclusion of the next Annual General Meeting.
5. To fix or otherwise determine the Accountant's fee.
6. The Election of Corporate Members to fill vacancies on the General Council.
7. Any other business of a nature to be transacted at an Annual General Meeting and arising out of Items 1 - 6 of this Agenda.

In accordance with the procedure of rotation, laid down by the Articles of Association of this Institution, there are vacancies to be filled on the General Council. The Member due to retire is:
- Mr N R Polden who is eligible to stand for re-election.

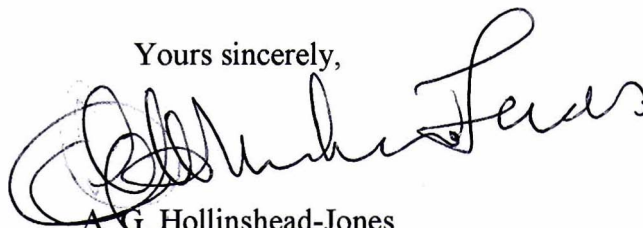
Corporate Members (in full benefit) are entitled to nominate Corporate Members (viz. Fellows, Members, and Associate Members) who are in full benefit to fill vacancies on Council. Corporate Members are also entitled to themselves volunteer for membership of Council.

Copies of the Nomination Form are enclosed.

I look forward to seeing you at the Meeting - and trust that if personal attendance is not possible then you will (a) complete and return the enclosed Proxy Form appointing a Proxy to vote on your behalf at the Meeting and (b) advise me by letter if you wish the A.G.M. to appoint you to one of the vacancies on Council.

Members may, should they so desire, nominate the Chairman as proxy.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'A. G. Hollinshead-Jones', written in a cursive style.

A. G. Hollinshead-Jones
Chairman of Council

Timetable

3.00 pm. AGM

3.15 pm. The AGM will be followed by an Open Forum, during which time refreshments will be served.

3.45 pm. Close